
FOX CHAPEL PUBLISHING

SPECIAL INSTRUCTIONS FOR APPLICANTS

Please answer two of the following questions as part of your application for the Editor position at Fox Chapel Publishing. Your answers help us gain a better sense of your skills and abilities.

Describe a time when a manuscript delivered by an author did not meet the specifications of the book you commissioned. How did you respond to the situation? Were you able to save the project? If not, how did you come to the conclusion it was best to cancel the project?

List some examples of books you worked on that you are particularly proud of helping to create. What role did you play to bring the ideas to fruition?

Describe a project that involved repurposing existing content that you enjoyed.

When it comes to your work habits, are you an early bird or a night owl?

What was your first paid job?